

FINCOM
Meeting Minutes - January 22, 2014

Members Present: Alice, Alan, Don, Laura, Steve, Bob, Bruce
Not Present: Rudy, Heidi
Others: Tim, Lorraine
Location: Town Hall Meeting Room

Alice opened the meeting at 7:04PM

CPC Capital Request Review - Debbi Ricci, Joe Schmidt

- \$750K in requests received
- Handout "CPC Request Status 2013-14 Cycle"
- Approved \$456,100 as per handout
- Total estimated available funds = \$584,425

No Public Commentary

COA Budget Review - Debra Thompson:

- Wish is for 5 additional hours for Program coordinator - about \$3,600/yr
- Review of question responses
- Desire to increase social gatherings and educational programs
- Unduplicated number of seniors explained as the number of people served by COA at least once in the year
- Fincom request for Duplicated number
- Fincom request for monthly MART report copy
- Discussion around option for getting a 2nd MART van without wheel chair access?
Debra to research
- Harvard Help called when van not available

Town Clerk Budget Review - Janet Valente

- Voting booths - still some needing to be replaced
- Records preservation discussion
 - CPC would rather they budget line item at approx \$10K for next 4-5 years
 - 1901-1920 Valuation Books estimated to cost \$11K
 - To do all Valuation Books would cost approx \$23K
 - Getting a quote on a Circa 1800's cemetery map in need of preservation
 - Fincom suggests continued use of CPC funds or article at ATM going forward
 - Question asked if Preservation vendor digitize pages during preservation work?

Minutes review and accepted as amended:

1/15/14 4-0

Town Administrator Report:

- Questions for BOS, BOH and HCTV to Tim by Saturday
- Any article requests received will be available to Fincom at Saturday's meeting
- H1 State Budget is out but no analysis yet
- Handout on schools report "Strategies for Declining Enrollment"

Finance Director Report:

- Handout of School questions received to date
- Handout of "FY15 Draft recap" as of 1/22/14
- Draft 5 School budget to be handed out at Saturday meeting
- Chapter 70 \$25,900 over FY14

ATM Schedule Discussed:

- ATM is 4/1
- Books need to be mailed on 3/19 or 3/20
- We should get BOS final articles by 2/14
- Projection that Warrant Articles will be approved by BOS at 2/25 meeting
- Goal for Book timeline: 1st drafts due 2/5, Book done by 2/26

No Liaison reports

No other

Next Meeting 1/25 Town Hall 9:00 AM